

FranklinCovey Continuing Education

(FranklinCovey issues over 20,000 Continuing Education Credits Annually)

Our Mission

FranklinCovey's Continuing Education Department offers Continuing Education Credits to those who participate in its world-class seminars. Our goal is to help individuals obtain credit by providing high quality delivery, tools, and materials.

NASBA (National Association of State Boards of Accountancy)

CPE: Credit for Accountants awarded through NASBA (National Association of State Boards of Accountancy).
FC Sponsor ID #: 106733



FranklinCovey is registered with the National Association of State Boards of Accountancy (NASBA) as a sponsor of continuing professional education on the National Registry of CPE Sponsors. State boards of accountancy have final authority on the acceptance of individual courses for CPE credit. Complaints regarding registered sponsors may be submitted to the National Registry of CPE Sponsors through its website: www.nasbregistry.org.

IACET (International Association for Continuing Education and Training)

CEU: General CEU credit authorized by IACET (International Association for Continuing Education and Training). Several organizations and regulatory boards have reported to accept the IACET CEU.
FC Provider #: 1045



FranklinCovey has been accredited as an Authorized Provider by the International Association for Continuing Education and Training (IACET). In obtaining this accreditation, FranklinCovey has demonstrated that it complies with the ANSI/IACET Standard which is recognized internationally as a standard of good practice. As a result of the Authorized Provider status, FranklinCovey is authorized to offer IACET CEUs for programs that qualify under the ANSI/IACET Standard.

PMI (Project Management Institute)

PDU: Credit for Project Managers awarded through PMI (Project Management Institute). FranklinCovey is a Registered Education Provider (REP) of the Project Management Institute (PMI), the world's largest membership association for the project management profession. We offer training to satisfy the project management education requirement for PMI Certifications as well as Professional Development Education units (PDUs) needed by PMI credential holders.
FC REP #: 3795



FranklinCovey Co. has been reviewed and approved as a provider of project management training by the Project Management Institute (PMI). As a PMI Registered Education Provider (R.E.P.), FranklinCovey Co. has agreed to abide by PMI established quality assurance criteria. www.pmi.org

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

Process for Participants to Obtain Continuing Education Credits

Live In-Person Work-Sessions

- Learning outcomes and course objectives for each work session may be found on www.franklincovey.com. Referring to this information prior to attending the course is suggested.
- The roster must include the name of the presenter, work session title, course date(s), city, state/province, and company sponsor if the work session was an on-site event.
Only completed rosters are processed.
- Participants must initial **in and out** on the roster each day of the work session. All accreditations require that participants **physically sign** the roster.
- **Participants must fill in each section of the roster completely and legibly, including name, address, phone number, and email address. All Certificates are sent via email.**
- Course rosters are included with every order for participant materials.
- Roster example is shared below.
- Consultants & Licensed Facilitators, please return the course roster to FranklinCovey's corporate office by mail, Dropbox, or similar transmission:
Address: FranklinCovey Co.
Attn: Feedback Operations MS 0215
2200 West Parkway Blvd
SLC, Utah 84119

Secured link may be emailed to: continuingeducation@franklincovey.com
Dropbox Upload: <https://www.dropbox.com/request/KS3ylfmkGhMWCZxz5bDM>
- IMPORTANT NOTICE: FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We therefore request you submit all personal information (i.e. first/last name; email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to: www.franklincovey.com
- Information from the completed roster is entered into FranklinCovey's Continuing Education database. (Please allow 2-3 weeks for processing.)
- Participants who request Continuing Education credit will receive an email message from continuingeducation@franklincovey.com at the address provided on the roster. The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met, or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed.
- Please direct any questions to the Continuing Education department at continuingeducation@franklincovey.com or (888) 868-1776.
- Participants should check email filters if they do not receive an email link.

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

Example of Live In-Person Roster

CONTINUING EDUCATION ROSTER

Presenter: _____
 Company: _____
 City, State/Province: _____
 Date(s): _____
 Course Title: _____

Delivery Channel:
 FC Onsite
 Public
 Certification
 Client Facilitated

Please print clearly. All sections of the roster are required.

| Name and Company Information | | Contact Information | | | Day 1 Sign In/Out (Initial) | | Day 2 Sign In/Out (Initial) | | Day 3 Sign In/Out (Initial) | |
|------------------------------|-----------|---------------------|-----------------|-----------------|-----------------------------|-----|-----------------------------|-----|-----------------------------|-----|
| 1. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 2. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 3. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 4. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 5. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 6. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 7. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |

FranklinCovey is authorized to issue the following credits: CEU (IACET), CPE (NASBA), and PDU (PMI). Not all courses are eligible for all types of credit. To contact the Continuing Education Department of FranklinCovey, please email continuingeducation@franklincovey.com or call 1-888-868-1776. Learning outcomes and course objectives for each work session may be found at www.franklincovey.com.

IMPORTANT NOTICE: FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We therefore request you submit all personal information (i.e. first/last name; email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to: www.franklincovey.com

Roster V 5.0

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

Process for Participants to Obtain Continuing Education Credits

Excelerators and LiveClicks

- Learning outcomes and course objectives for each work session may be found on www.franklincovey.com. Referring to this information prior to attending the course is suggested.
- Pass a short final exam at the end of the course (Excelerators only).
- **Excelerators:** Complete a secure, online application immediately following the course completion. A link is provided on the last slide/page of the training.
- **LiveClicks:** Complete a secure, online application immediately following the course completion. A link is provided on the last slide of the training.
- Applications are automatically forwarded to FranklinCovey's Continuing Education Department to be processed. (Allow 3-6 weeks for processing.) Participants will receive an email message from continuingeducation@franklincovey.com. The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed.
- Please direct any questions to the Continuing Education department at continuingeducation@franklincovey.com or (888) 868-1776.
- Participants should check email filters if they do not receive an email link.
- **IMPORTANT NOTICE:** FranklinCovey respects the privacy of its customers and agrees to be compliant with data privacy laws, including the European Union GDPR regulations. We therefore request you submit all personal information (i.e. first/last name; email) via Dropbox or similar technology. To view FranklinCovey's privacy policies please go to: www.franklincovey.com

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Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

FranklinCovey **ALL ACCESS PASS**[®]

Continuing Education credits are available for certain content included on the All Access Pass Portal. Please refer to the course listing for a comprehensive list of eligible content. Credits may be issued under the following criteria:

Live In-Person

- Program instructor must be a licensed FranklinCovey Facilitator.
- The FranklinCovey content hasn't been modified and there is no customization.
- Facilitator follows the process outlined on page two of the CEU master list attached.
- The FranklinCovey roster must be completed and signed by participants.

Live Online

- Program instructor must be a licensed FranklinCovey LiveClicks Facilitator.
- The FranklinCovey content hasn't been modified and there is no customization.
- Facilitator follows the process outlined on page two of the CEU master list attached.
- The participant attendance is verified by the instructor.

*Please note that for LiveClicks courses, a link to the continuing education request form is provided on the last slide of the training.

FranklinCovey Excelerators™:

FranklinCovey Excelerators™ that are 30-60 minutes in duration are eligible for Continuing Education credits. These modules are self-paced and include required checks for understanding. Upon successful completion of the module, the participant is directed to the Continuing Education Application. Applications are automatically forwarded to FranklinCovey's Continuing Education Department to be processed. (Allow 3-6 weeks for processing.) Participants will receive an email message from continuingeducation@franklincovey.com. The email will include a link to a quick post-survey, the completion of which will conclude the Continuing Education process. Participants will be notified if they have met or failed to meet the requirements for successful completion of the learning event. If participants meet the requirements, a Continuing Education Certificate of Completion in a .pdf format is generated that may be saved or printed. This process differs from the process outlined above due to the nature of the delivery. *Excelerators are not eligible for all accreditations.*

For additional information regarding All Access Pass, please visit <https://www.franklincovey.com/engage-with-us/all-access-pass.html>, or contact the All Access Care Team; allaccesscare@franklincovey.com or 855.711.CARE (2273)

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

Live In-Person Workshops

| Live In-Person Workshops | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|--|---------------------|-----------------------|----------------------------|--|
| Building Trust—1 Day | 5 Contact Hours | .5 CEU | 6.5 CPE | NA |
| Championing Diversity—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| Change Element—Half Day (Formerly Red Tree) | 4 Contact Hours | .4 CEU | 5.0 CPE | NA |
| Diversity Centered Leadership for Law Enforcement—2 Day | 12 Contact Hours | 1.2 CEU | 14.5 CPE | NA |
| Find Out WHY: The Key to Successful Innovation-1 Day | 7 Contact Hours | .7 CEU | 8.5 CPE | NA |
| Helping Clients Succeed—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | 6.0 PDU FCHCSL1D |
| Helping Clients Succeed: Initiating New Opportunities—Creating and Advancing New Opportunities—2 Day | 14 Contact Hours | 1.4 CEU | 17.0 CPE | 14.0 PDU FCHCSL2D |
| Helping Clients Succeed: Closing the Sale, Filling Your Pipeline, and Qualifying Opportunities Combo—3 Day | 19 Contact Hours | 1.9 CEU | 22.5 CPE | NA |
| Helping Clients Succeed: Closing the Sale—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| Helping Clients Succeed: Filling Your Pipeline—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | NA |
| Helping Clients Succeed: Qualifying Opportunities—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| Introduction to The 7 Habits for Healthcare—1 Day | 7 Contact Hours | .7 CEU | 8.5 CPE | NA |
| Introduction to The 7 Habits of Highly Effective College Students—1 Day | 8 Contact Hours | .8 CEU | 9.5 CPE | NA |
| Introduction to The 7 Habits of Highly Effective Teens—1 Day | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| Leaders@Change—2 Day (Formerly Red Tree) | 14 Contact Hours | 1.4 CEU | 17.0 CPE | NA |
| Leadership Foundations for Law Enforcement—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | NA |
| Leadership Foundations—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | 7.0 PDU FCLF1D |
| Leadership Module: Building Process Excellence—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership Module: Clarifying Your Team's Purpose and Strategy—Half Day | 3 Contact Hours | .3 CEU | 3.0 CPE | NA |
| Leadership Module: Closing the Execution Gap—Half Day | 3 Contact Hours | .3 CEU | 4.0 CPE | NA |
| Leadership Module: Inspiring Trust—Half Day | 3 Contact Hours | .3 CEU | 3.5 CPE | NA |
| Leadership Module: Leading Across Generations—Half Day | 3 Contact Hours | .3 CEU | 4.0 CPE | NA |
| Leadership Module: The 4 Imperatives of Great Leaders—Half Day | 3 Contact Hours | .3 CEU | 3.0 CPE | NA |
| Leadership Module: Unleashing Talent—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership: Great Leaders, Great Team, Great Results for Law Enforcement—3 Day | 19 Contact Hours | 1.9 CEU | 23.0 CPE | NA |
| Leadership: Great Leaders, Great Teams, Great Results—2 Day | 12 Contact Hours | 1.2 CEU | 14.0 CPE | 12.0 PDU FCGLL2D |
| Leadership: Great Leaders, Great Teams, Great Results—3 Day | 19 Contact Hours | 1.9 CEU | 23.0 CPE | 19.0 PDU FCGLL3D |
| Leadership Series: Create a Shared Vision and Strategy—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership Series: Execute Your Team's Strategy and Goals—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership Series: Inspire a Culture of Trust—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership Series: Introduction to The 4 Essential Roles of Leadership—Half Day | 3 Contact Hours | .3 CEU | 3.0 CPE | NA |
| Leadership Series: Unleash Your Team's Potential Through Coaching—Half Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leading at the Speed of Trust—1 Day | 7 Contact Hours | .7 CEU | 7.0 CPE | NA |
| Leading at the Speed of Trust—2 Day | 13 Contact Hours | 1.3 CEU | 15.0 CPE | NA |
| Leading at the Speed of Trust 3.0—1 Day | 8 Contact Hours | .8 CEU | 9.5 CPE | 8.0 PDU FCLSOTL1D |
| Leading at the Speed of Trust 3.0—2 Day | 12 Contact Hours | 1.2 CEU | 14.5 CPE | 12.0 PDU FCLSOTL2D |

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

| Live In-Person Workshops (Continued) | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|--|---------------------|-----------------------|----------------------------|--|
| Leading Customer Loyalty—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| Liz Wiseman's Multipliers: How the Best Leaders Ignite Everyone's Intelligence—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| Managing Millennials—1 Day (Formerly Red Tree) | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| Meeting Advantage—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | NA |
| Millennials@Work—1 Day (Formerly Red Tree) | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| Nobility of Policing—Half Day | 4 Contact Hours | .4 CEU | 4.5 CPE | NA |
| Presentation Advantage One-Day Essentials—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | 7.0 PDU FCPAEL1D |
| Presentation Advantage—2 Day | 13 Contact Hours | 1.3 CEU | 16.0 CPE | 13.0 PDU FCPAL2D |
| Project Management Essentials: For the Unofficial Project Manager—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | 6.0 PDU SEPM1D-18 |
| Project Management Essentials: For the Unofficial Project Manager—2 Day | 13 Contact Hours | 1.3 CEU | 15.0 CPE | 13.0 PDU SEPM2D-18 |
| Resiliency for Caregivers—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | NA |
| Rethinking Stress—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| Speed of Trust Foundations—Half Day | 4 Contact Hours | .4 CEU | 4.5 CPE | 4.0 PDU FCSOTFLHD |
| Speed of Trust Foundations—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | 6.0 PDU FCSOTFL1D |
| Technical Writing Advantage—2 Day | 14 Contact Hours | 1.4 CEU | 16.5 CPE | NA |
| The 4 Disciplines of Execution: Manager Implementation Session—2 Day | 14 Contact Hours | 1.4 CEU | 17.0 CPE | 14.0 PDU FC4DXL2D |
| The 4 Disciplines of Execution: Team Execution Launch—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | NA |
| The 4 Essential Roles of Leadership—2 Day | 14 Contact Hours | 1.4 CEU | 16.0 CPE | 14.0 PDU FC4ERLW2D |
| The 5 Choices Essentials—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | 7.0 PDU FC5CESSL1D |
| The 5 Choices to Extraordinary Productivity—2 Day | 12 Contact Hours | 1.2 CEU | 14.0 CPE | 12.0 PDU FC5CEPL2D |
| The 6 Critical Practices for Leading a Team—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | 7 PDU FC6CPL1D |
| The 7 Habits for Associates—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | NA |
| The 7 Habits for Managers—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| The 7 Habits for Managers—2 Day | 13 Contact Hours | 1.3 CEU | 15.0 CPE | NA |
| The 7 Habits for Managers 2.0—2 Day | 13 Contact Hours | 1.3 CEU | 15.0 CPE | 13.0 PDU FC7HM2L2D |
| The 7 Habits Interactive: Application Day—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| The 7 Habits Leader Implementation—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | NA |
| The 7 Habits Maximizer: Your Effectiveness and Impact at Work—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| The 7 Habits of Highly Effective Families for Law Enforcement—2 Day | 14 Contact Hours | 1.4 CEU | 17.0 CPE | NA |
| The 7 Habits of Highly Effective Families for Military Families—2 Day | 10 Contact Hours | 1.0 CEU | 11.5 CPE | NA |
| The 7 Habits of Highly Effective People for Law Enforcement—3 Day | 21 Contact Hours | 2.1 CEU | 24.5 CPE | NA |
| The 7 Habits of Highly Effective People for Soldiers—1 Day | 8 Contact Hours | .8 CEU | 9.0 CPE | NA |
| The 7 Habits of Highly Effective People: Foundations—1 Day | 7 Contact Hours | .7 CEU | 8.0 CPE | 7.0 PDU FC7HF4L1D |

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Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

| Live In-Person Workshops (Continued) | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|---|---------------------|-----------------------|----------------------------|--|
| The 7 Habits of Highly Effective People: Signature Program 3.0—2 Day | 16 Contact Hours | 1.6 CEU | 18.5 CPE | 16.0 PDU FC7H2D |
| The 7 Habits of Highly Effective People: Signature Program 3.0—3 Day | 21 Contact Hours | 2.1 CEU | 24.5 CPE | NA |
| The 7 Habits of Highly Effective People: Signature Program 4.0—2 Day | 15 Contact Hours | 1.5 CEU | 17.0 CPE | 15.0 PDU FC7H4L2D |
| The 7 Habits of Highly Effective People: Signature Program 4.0—3 Day | 20 Contact Hours | 2.0 CEU | 23.0 CPE | 20.0 PDU FC7H4L3D |
| The 7 Habits of Highly Successful Families—1 day | 8 Contact Hours | .8 CEU | 9.5 CPE | NA |
| The 8 Habits of a Successful Marriage—1 Day | 8 Contact Hours | .8 CEU | 9.5 CPE | NA |
| LEAD: Aligning Academics—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| LEAD: Creating Culture—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | NA |
| LEAD: Launching Leadership—1 Day | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| LEAD: Lighthouse Team 1: Building the Plan—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| LEAD: Lighthouse Team 2: Achieving Momentum—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| The Leader in Me and LEAD: Rethinking Leadership—1 Day | 4 Contact Hours | .4 CEU | 4.0 CPE | NA |
| The Leader in Me: Aligning Academics—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| The Leader in Me 3.0: Creating Culture—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | NA |
| The Leader in Me 3.0: Launching Leadership—1 Day | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| The Leader in Me 3.0: Lighthouse Team 1: Building the Plan—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| The Leader in Me: Lighthouse Team 2: Achieving Momentum—1 Day | 6 Contact Hours | .6 CEU | 7.0 CPE | NA |
| The Leader in Me: Achieving Schoolwide Goals—1 Day | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| The Leader in Me: Empowerment Day—1 Day | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| The Leader in Me: Implementation Training—1 Day | 5 Contact Hours | .5 CEU | 6.0 CPE | NA |
| The Leader in Me: Lighthouse Team Training—1 Day | 5 Contact Hours | .5 CEU | 6.0 CPE | NA |
| The Leader in Me: The 7 Habits of Highly Effective People 4.0 Certification—2 Day | 14 Contact Hours | 1.4 CEU | 17.0 CPE | NA |
| The Leader in Me: The 7 Habits of Highly Effective People 4.0—2 Day | 14 Contact Hours | 1.4 CEU | 17.0 CPE | NA |
| The Leader in Me: The 7 Habits of Highly Effective People 4.0—3 Day | 20 Contact Hours | 2.0 CEU | 23.0 CPE | NA |
| The Leader in Me: The 7 Habits of Highly Effective People and Vision—3 Day | 22 Contact Hours | 2.2 CEU | 26.0 CPE | NA |
| The Leader in Me: Vision Training—1 Day | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| Unconscious Bias: Understanding Bias to Unleash Potential—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| What the CEO Wants You to Know: Building Business Acumen—1 Day | 7 Contact Hours | .7 CEU | 7.5 CPE | NA |
| Winning Customer Loyalty: 7 Habits of Outstanding Customer Service—1 Day | 14 Contact Hours | 1.4 CEU | 16.0 CPE | NA |
| Winning Customer Loyalty: 7 Habits of Winning Customer Loyalty—2 Day | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| Working at the Speed of Trust—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | NA |
| Writing Advantage—1 Day | 6 Contact Hours | .6 CEU | 7.5 CPE | 6.0 PDU FCWAL1D |
| Writing Advantage—2 Day | 13 Contact Hours | 1.3 CEU | 15.0 CPE | NA |

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

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| Live Webinars—2 Hour Format | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|---|---------------------|-----------------------|----------------------------|--|
| The 3rd Alternative Series | | | | |
| <i>Competencies Covered: Innovation, Conflict Resolution, Negotiation, and Decision Making</i> | | | | |
| 3 rd Alternative: Conflict Resolution | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| 3 rd Alternative: Decision Making | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| 3 rd Alternative: Innovation | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| 3 rd Alternative: Negotiation | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| 3 rd Alternative: Problem Solving | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The 5 Choices Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| Time Management Fundamentals: Powered by The 5 Choices | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Time Management for Microsoft Outlook: Powered by The 5 Choices | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The 7 Habits Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| The 7 Habits of Highly Effective People 4.0—Jump Start: Habits 1-3 | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The 7 Habits of Highly Effective People 4.0—Jump Start: Habits 4-7 | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The Advantage Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| Business Writing Skills | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Great Work, Great Career: Career Advantage | 2 Contact Hours | .2 CEU | 2.5 CPE | NA |
| Great Work, Great Career: Interview Advantage | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Great Work, Great Career: Resume Advantage | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Financial Intelligence: Understanding Cash Flow | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Rules to Design and Deliver Great Webinars | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The Diversity Series | | | | |
| <i>Competencies Covered: Problem Solving, Team Building</i> | | | | |
| Leadership Module: Leading Across Generations | 2 Contact Hours | .2 CEU | 2.5 CPE | NA |
| Resolving Generational Conflict | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The Diversity Advantage | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The Leadership Series | | | | |
| <i>Competencies Covered: Team building, Aligning Systems, Talent Development, Problem Solving, Strategic Leadership, Vision & Purpose</i> | | | | |
| Leadership Module: Building Process Excellence | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Module: Clarifying Your Team's Purpose and Strategy | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Module: The 4 Imperatives of Great Leaders | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Module: Unleashing Your Team's Talent | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Series: Create a Shared Vision and Strategy | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Series: Execute Your Team's Strategy and Goals | 3.5 Contact Hours | .4 CEU | 4.0 CPE | NA |
| Leadership Series: Inspire a Culture of Trust | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Series: Introduction to The 4 Essential Roles of Leadership | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Leadership Series: Unleash Your Team's Potential Through Coaching | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| The Project Management Series | | | | |
| <i>Competencies Covered: Team Building, Project Management, Communication</i> | | | | |
| Introduction to Project Management Essentials | 2 Contact Hours | .2 CEU | 2.0 CPE | 2.0 PDU SEPMW2H |

For additional questions or information about FranklinCovey's workshops, please contact your local Client Partner or call 1-888-868-1776.

Learning outcomes and course objectives for each workshop may be found at www.franklincovey.com

| Live Webinars—2 Hour Format (Continued) | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|---|---------------------|-----------------------|----------------------------|--|
| The Speed Of Trust Series <i>Competencies Covered: Team Building, Integrity</i> | | | | |
| Leadership Module: Inspiring Trust | 2 Contact Hours | .2 CEU | 2.5 CPE | NA |
| The Speed of Trust Foundations | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Self Trust: Increasing Your Credibility and Influence at Work | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Relationship Trust: Building Strong Teams and Relationships at Work | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Organizational Trust: Building a High-Trust Organization | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |
| Smart Trust | 2 Contact Hours | .2 CEU | 2.0 CPE | NA |

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| Live Webinars—Single Day | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU PMI Course ID# |
|---|---------------------|-----------------------|----------------------------|--|
| The 5 Choices Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| The 5 Choices Essentials | 5 Contact Hours | .5 CEU | 6.0 CPE | 5.0 PDU FCCESLWID |
| Time Management Essentials: Powered by The 5 Choices | 4 Contact Hours | .4 CEU | 4.5 CPE | NA |
| The 7 Habits Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| Introduction to the 7 Habits of Highly Effective Teens | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| The 7 Habits Maximizer | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| The 7 Habits of Highly Effective People 4.0—Foundations | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| The 7 Habits of Highly Effective People 4.0—Leader Implementation | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| The 7 Habits of Highly Effective People Introductory Workshop for Associates | 5 Contact Hours | .5 CEU | 6.0 CPE | NA |
| The 7 Habits of Successful Families | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| The Advantage Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| Meeting Advantage | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| Presentation Advantage | 4 Contact Hours | .4 CEU | 5.0 CPE | NA |
| Writing Advantage | 4 Contact Hours | .4 CEU | 4.5 CPE | NA |
| Customer Loyalty | | | | |
| <i>Competencies Covered: Problem Solving, Team Building, Loyalty</i> | | | | |
| Leading Customer Loyalty | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| The Diversity Series | | | | |
| <i>Competencies Covered: Problem Solving, Team Building</i> | | | | |
| Championing Diversity | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| Unconscious Bias: Understanding Bias to Unleash Potential | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| The Leadership Series | | | | |
| <i>Competencies Covered: Team building, Aligning Systems, Talent Development, Problem Solving, Strategic Leadership, Vision & Purpose</i> | | | | |
| Find Out WHY: The Key to Successful Innovation | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| Leadership Foundations | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| Liz Wiseman's Multipliers: How the Best Leaders Ignite Everyone's Intelligence | 6 Contact Hours | .6 CEU | 6.5 CPE | NA |
| The 6 Critical Practices for Leading a Team | 6 Contact Hours | .6 CEU | 7.0 CPE | 6 PDU FC6CPWID |
| What the CEO Wants You to Know: Building Business Acumen | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| The Project Management Series | | | | |
| <i>Competencies Covered: Team Building, Project Management, Communication</i> | | | | |
| Project Management Essentials | 5 Contact Hours | .5 CEU | 5.0 CPE | 5.0 PDU SEPMW1-18 |
| The Speed Of Trust Series | | | | |
| <i>Competencies Covered: Team Building, Integrity</i> | | | | |
| Speed of Trust Foundations | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| Working at the Speed of Trust | 5 Contact Hours | .5 CEU | 5.5 CPE | NA |
| Helping Clients Succeed | | | | |
| <i>Competencies Covered: Consultative Selling, Interpersonal Skills, Trust, and Integrity</i> | | | | |
| Helping Clients Succeed: Closing the Sale | 5 Contact Hours | .5 CEU | 5.0 CPE | NA |
| Helping Clients Succeed: Filling Your Pipeline | 4 Contact Hours | .4 CEU | 5.0 CPE | NA |
| Helping Clients Succeed: Qualifying Opportunities | 4 Contact Hours | .4 CEU | 5.0 CPE | NA |

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| Live Webinars—Multi Days (2 & 3 Day Format) | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU |
|---|----------------------------|------------------------------|-----------------------------------|-----------------------------|
| The 5 Choices Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| The 5 Choices to Extraordinary Productivity Work Session—2 Day | 10 Contact Hours | 1.0 CEU | 12.0 CPE | 10.0 PDU FC5CLW2D |
| The 7 Habits Series | | | | |
| <i>Competencies Covered: Personal Productivity</i> | | | | |
| The 7 Habits for Managers—2 Day | 8 Contact Hours | .8 CEU | 9.0 CPE | NA |
| The 7 Habits for Managers 2.0—2 Day | 8 Contact Hours | .8 CEU | 9.0 CPE | NA |
| The 7 Habits of Highly Effective People Signature 4.0 Edition—2 Day | 11 Contact Hours | 1.1 CEU | 13.5 CPE | NA |
| The 7 Habits of Highly Effective People Signature 4.0 Edition—3 Day | 14 Contact Hours | 1.4 CEU | 16.0 CPE | NA |
| The Leadership Series | | | | |
| <i>Competencies Covered: Team building, Aligning Systems, Talent Development, Problem Solving, Strategic Leadership, Vision & Purpose</i> | | | | |
| Leadership: Great Leaders, Great Teams, Great Results—2 Day | 9 Contact Hours | .9 CEU | 11.0 CPE | NA |
| The 4 Essential Roles of Leadership—2 Day | 8 Contact Hours | .8 CEU | 9.5 CPE | 8.5 PDU FC4ERLL2D |
| The Speed Of Trust Series | | | | |
| <i>Competencies Covered: Team Building, Integrity</i> | | | | |
| Leading at the Speed of Trust—2 Day | 7 Contact Hours | .7 CEU | 8.5 CPE | NA |
| Leading at the Speed of Trust 3.0—2 Day | 9 Contact Hours | .9 CEU | 11.0 CPE | NA |

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FranklinCovey Training ON YOUR TIME



| Excelerators Online—Self Paced | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU |
|---|----------------------------|------------------------------|-----------------------------------|-----------------------------|
| 3 rd Alternative: Conflict Resolution | 1 Contact Hour | .1 CEU | NA | NA |
| 3 rd Alternative: Decision Making | 1 Contact Hour | .1 CEU | NA | NA |
| 3 rd Alternative: Innovation | 1 Contact Hour | .1 CEU | NA | NA |
| 3 rd Alternative: Problem Solving | 1 Contact Hour | .1 CEU | NA | NA |
| Building Process Excellence | 1 Contact Hour | .1 CEU | NA | NA |
| Business Writing Skills: Getting Your Point Across With Power and Influence | 1 Contact Hour | .1 CEU | NA | NA |
| Clarifying Your Team's Purpose and Strategy: Aligning Employees to Achieve Success | 1 Contact Hour | .1 CEU | NA | NA |
| Find Out Why Part 1: Think Differently (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Find Out Why Part 2: Find Struggling Moments (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Find Out Why Part 3: Hear What Customers Don't Say (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Find Out Why Part 4: Frame the Jobs to be Done (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Find Out Why Part 5: Design for Progress (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Introduction to Project Management Essentials | 1 Contact Hour | .1 CEU | NA | NA |
| Leading at the Speed of Trust Part 1: The Case for Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Leading at the Speed of Trust Part 2: Self Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Leading at the Speed of Trust Part 3: Relationship Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Leading at the Speed of Trust Part 4: Organizational Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Leading at the Speed of Trust Part 5: Market and Societal Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Leading Effective Meetings (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 1: The Multiplier Effect | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 2: Ask Better Questions | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 3: Look for Genius | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 4: Create Space for Others | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 5: Offer Bigger Challenges | 1 Contact Hour | .1 CEU | NA | NA |
| Multipliers Module 6: Multipliers in Action | 1 Contact Hour | .1 CEU | NA | NA |
| Organizational Trust: Building a High-Trust Organization | 1 Contact Hour | .1 CEU | NA | NA |
| Project Management Essentials Part 1: Foundation (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Project Management Essentials Part 2: Initiate (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Project Management Essentials Part 3: Plan (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Project Management Essentials Part 4: Execute (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Project Management Essentials Part 5: Monitor and Control, Close (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Relationship Trust: Building Strong Teams and Relationships at Work | 1 Contact Hour | .1 CEU | NA | NA |
| Resolving Generational Conflict: Understanding and Navigating General Differences at Work | 1 Contact Hour | .1 CEU | NA | NA |
| Self Trust: Increasing Your Credibility and Influence at Work | 1 Contact Hour | .1 CEU | NA | NA |
| Smart Trust | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 1: Introduction (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 2: Inspire a Culture of Trust (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 3: Create a Shared Team Vision and Strategy (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 4: Execute Your Team's Strategy and Goals 1 (2.0) | 1 Contact Hour | .1 CEU | NA | NA |

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| Excelerators Online—Self Paced Cont. | Total Contact Hours | 1 Hour = .1 IACET CEU | 50 Minutes = 1.0 NASBA CPE | 1 Hour = 1.0 PMI PDU |
|--|----------------------------|------------------------------|-----------------------------------|-----------------------------|
| The 4 Essential Roles Part 5: Execute Your Team's Strategy and Goals 2 (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 6: Execute Your Team's Strategy and Goals 3 (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Essential Roles Part 7: Unleash Your Team's Potential Through Coaching (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 4 Imperatives of Great Leaders: Leading in the Knowledge Worker Age | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Choice 1: Act on the Important, Don't React to the Urgent (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Choice 2: Go For Extraordinary, Don't Settle for Ordinary (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Choice 3: Schedule The Big Rocks, Don't Sort Gravel (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Choice 4: Rule Your Technology, Don't Let it Rule You (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Choice 5: Fuel Your Fire, Don't Burn Out (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 5 Choices - Foundation: Become Extraordinary (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Introduction & Practice 1: Develop a Leaders Mindset | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Practice 2: Hold Regular 1-on-1s | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Practice 3: Set Up Your Team to Get Results | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Practice 4: Create a Culture of Feedback | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Practice 5: Lead Your Team Through Change | 1 Contact Hour | .1 CEU | NA | NA |
| The 6 Critical Practices - Practice 6: Manage Your Time and Energy | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 1: Be Proactive (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 2: Begin With the End in Mind (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 3: Put First Things First (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 4: Think Win-Win (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 5: Seek First to Understand, Then to Be Understood (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 6: Synergize (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Habit 7: Sharpen the Saw (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits - Paradigms and Principles of Effectiveness (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits of Highly Effective People—Jump Start: Habits 1-3 | 1 Contact Hour | .1 CEU | NA | NA |
| The 7 Habits of Highly Effective People—Jump Start: Habits 4-7 | 1 Contact Hour | .1 CEU | NA | NA |
| The Diversity Advantage: Leveraging Differences at Work for Great Results | 1 Contact Hour | .1 CEU | NA | NA |
| Time Management for Outlook: Powered by The 5 Choices to Extraordinary Productivity | 1 Contact Hour | .1 CEU | NA | NA |
| Time Management Fundamentals: Powered by The 5 Choices to Extraordinary Productivity | 1 Contact Hour | .1 CEU | NA | NA |
| Unconscious Bias Part 1: Identify Bias (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Unconscious Bias Part 2: Cultivate Connections (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Unconscious Bias Part 3: Choose Courage (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Understanding Business Fundamentals (2.0) | 1 Contact Hour | .1 CEU | NA | NA |
| Unleashing Your Team's Talent: Three Conversations Essential for Growing Your Team | 1 Contact Hour | .1 CEU | NA | NA |
| Writing for Results (2.0) | 1 Contact Hour | .1 CEU | NA | NA |

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**Our Guarantee:**

FranklinCovey will extend a refund for unused participant materials returned within thirty (30) days of purchase or workshop training date. Customized products, online profiles, and online learning modules are not eligible for refund. Electronic and software products must be returned within fourteen (14) days of purchase or workshop training date in the original, unopened packaging for refund. All materials carry an unconditional guarantee against any manufacturing defect for one (1) full year.

Cancellation/Rescheduling Fees:

Fifteen (15) calendar days' notice is required to cancel or reschedule a workshop/event. If Client provides fewer than fifteen days' notice, Client will be billed a cancellation fee of 75% or a rescheduling fee of 25% of the consultant fee to cover costs incurred by FranklinCovey, as well as any travel costs imposed on FranklinCovey as a result of such cancellation or rescheduling. Client will not be assessed a cancellation/rescheduling fee for any workshop/event canceled or rescheduled by FranklinCovey.

Participants registered for public programs who fail to attend the scheduled seminar may contact FranklinCovey following the workshop to transfer their registration to a future date for an additional \$25 charge. Please note, however, that if you are unable to attend the future seminar and fail to give proper notification prior to the seminar date, the entire fee will be forfeited.

For additional information regarding administrative policies such as registration, cancellations and concerns, please contact your Client Partner or a member of the Client Response Team (888) 868-1776.

Consultant Disclosure:

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COURSE ROSTER

Presenter: _____

Company: _____

City, State/Province: _____

Date(s): _____

Course Title: _____

Delivery Channel:

- FC Onsite
- Public
- Certification
- Client Facilitated

Please print clearly. All sections of the roster are required.

| Name and Company Information | | Contact Information | | | Day 1 Sign In/Out (Initial) | | Day 2 Sign In/Out (Initial) | | Day 3 Sign In/Out (Initial) | |
|------------------------------|-----------|---------------------|-----------------|-----------------|-----------------------------|-----|-----------------------------|-----|-----------------------------|-----|
| 1. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 2. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 3. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 4. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 5. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 6. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |
| 7. Name | Job Title | Phone | | | In | Out | In | Out | In | Out |
| Company | Address | City | State/ Province | ZIP/Postal Code | Email Address | | | | | |

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